

TOWN OF SHARON BOARD MEETING MINUTES

Wednesday – January 14, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were five from the township. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of December 4, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of December 18, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing December 4, 2019 through January 14, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

No December Plan Commission meeting.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for the Knights of Columbus event on February 1, 2020. 3 ayes 0 nays. Motion carried. Class B license approved.

Chair Check report:

- Reminder of Public Hearing scheduled on Tuesday, January 21, 2020 at 6:30 regarding a discussion on ATV/UTV trails on town roads – open to the public, the sheriff has been contacted & has a commitment that evening but will attempt to join our public hearing if possible. There will be a few people pursuing the interest in expanding the trails within our township. There is NO TOWN LIABILITY – the ATV/UTV club accepts the cost for signs, etc & must provide an annual liability policy (similar to the snowmobile club does today), the town can set time limits & must be mindful of shared town roads with Town of Stockton & Town of Alban.
- There is also a Public Hearing scheduled on Tuesday, January 21, 2020 at 6PM regarding a Comprehensive Plan zoning change.
- Completed three Multimodal Local Supplement (MLS) applications for:
 - T of Sharon/Stockton – Edgewood Rd
 - T of Sharon – County Line Dr / Pulaski Rd
 - T of Sharon – Hillcrest

This is the 90%/10% payout one-time grant program from WisDOT. Results on the applications should be in late February 2020. 1030 applications from Wisconsin towns have been received with a total project value of \$568 million. 105 application from counties with a total project value of \$225 million. 461 applications from cities & villages with a total project value of \$674 million. The one-time \$75 million funding program will not go far.

-Town roads for 2020 improvement include but not limited to: Stately Conifer Ridge, Rustic Rd, Erin Rd, Adams Rd. The LRIP – TRID approved project for Ellis Rd needs to be completed in 2021. The town's share is approximately \$150,000.

-An at-large position application for the Rosholt Fire District board is available for a town resident that would consider applying & representing the Town of Sharon. Applications accepted through March & is available at the town office. Selection of this at-large position will occur in April 2020.

-Chris Kluck is working for the Rosholt Fire District & is spearheading grant applications. Chris is filling out a grant for a rescue truck (90%/10%) & researching the grant for a 2nd fire station within the township (85%/15%) – would be a type of FEMA grant & if approved –the building would need to be called a community hall.

NEXT TOWN BOARD MEETING - TUESDAY, FEBRUARY 11, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7.06 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

**NOTICE OF PUBLIC HEARING TO AMEND THE
TOWN OF SHARON
COMPREHENSIVE PLAN MINUTES**

Tuesday, January 21, 2020

Roll call was taken. Present were Board Members Jeff Check, Bill Gibbs, Curtis Gagas, and Clerk/Treasurer, Lori Printz. Also present was agent, Bill Gibbs on behalf of Tim & Kathy Hug, four Town of Sharon residents, two Town of Stockton residents & two Town of Bevent residents. Notice of the meeting was posted in three places within the Town of Sharon, on facebook, town website & notice was published as Class 1 in Stevens Point Journal on December 19, 2019.

Chair Check called the Public Hearing to order at 6:00 PM

Open discussion presented to amend the Comprehensive Plan to change the future land use designation on parcel # 032-25-0930-03. Agent, Bill Gibbs, described the request in detail identifying the property owner's reason for zoning change. The Town of Sharon Plan Commission adopted a resolution to recommend approval back on the November 5, 2019 meeting. This request was forwarded to the Town of Sharon Board November 12, 2019 meeting and approved. There was no discussion or comments on this request.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to close the Public Hearing at 6:10 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz
Clerk/Treasurer

**TOWN OF SHARON
BOARD MEETING – Tuesday, January 21, 2020
(Immediately following the Public Hearing to amend the Comprehensive Plan)**

Chair Check called the Public Hearing to order at 6:11PM

Motion by Supervisor Gagas, 2nd by Chair Check on Ordinance No. 2020-01 to amend the Town of Sharon 2016 Comprehensive Plan for parcel #032-25-0930-03 as presented. 2 ayes. 0 nays. Bill Gibbs abstained from vote.

Motion by Supervisor Gagas, 2nd by Chair Check to approve the request for Tim & Kathy Hug to change zoning on parcel # 032-25-0930-03. 2 ayes. 0 nays. Bill Gibbs abstained from vote.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to close the Town Board meeting at 6:21 PM.

Submitted by Lori Printz
Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – February 11, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were nine residents from the township. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda as presented, with correction of day from Wednesday to Tuesday, January 14, 2020. 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of January 14, 2020. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Chair Check to approve the Public Hearing to amend the Town of Sharon Comprehensive Plan minutes of January 21, 2020. Supervisor Gibbs abstain due to listed agent on request. 2 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the Town of Sharon board minutes of January 21, 2020. 3 ayes. 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing January 15, 2020 through February 11, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

No December Plan Commission meeting.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a temporary Class B license for the Sacred Heart Church Ponczka Party on February 23, 2020. 3 ayes 0 nays. Motion carried. Class B license approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for the Sacred Heart – Home & School Spaghetti Dinner on March 7, 2020. 3 ayes. 0 nays. Motion carried.

Chair Check initiated the discussion regarding the next step for our township opening up the town roads for ATV/UTV's. Recap of January public hearing indicated the majority of the people in attendance were in agreement & received very little outside verbal negativity. An ordinance would need to be created & if ordinance is not adhered to – the town can shut down this option. The Portage County Hwy Commissioner is working with eight other townships regarding ATV/UTV requests & try to create a joint effort on this topic. If town approves, all town roads would be open. A town resident asked if a survey to the town households or included in newsletter for feedback is an option. Due to the subject being discussed over a year, with several communications in the Rosholt Record, publication in the Stevens Point Journal, website, Facebook & Public Hearing – the decision to not pursue additional feedback. The ATV/UTV club is responsible for signs & provide a \$5 million dollar umbrella liability policy. The town will need a sample ordinance & reviewed by a legal representative.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to table the ATV/UTV town roads request until Ordinance has been drafted, reviewed by legal representative & direction from the Portage County Highway Commissioner regarding county roads. 3 ayes. 0 nays. Motion carried.

Chair Check discussion on 2020 town roads in need of improvement. Ellis Road will be worked on in 2021 due to grant money received for 50% reimbursement. (Town's share \$150,000) The following roads will be reviewed for chip sealing: Stately Conifer Ridge, Erin Rd, Rustic Rd (West of State Hwy 66), Birch Rd (East of Woodland), Adams Lane & Pheasant Ln. The following town roads for gravel: Burbank Ln, Singer Ln & Harwood Ln. Wilderness Rd needs culverts & North Star Rd – money from 2019 budget will be used & work provided from Portage County Hwy Dept. Merryland Road needs crack fill.

Town resident requested lowering the speed limit from 55MPH to 45MPH on Bentley Rd. Bentley Road is challenged. Town resident also complimented the town snow plow drivers.

Fahrner Asphalt will provide the town hall with seal coat quote for the parking lot.

The town should be informed by the end of the month regarding the outcome of the multiple grant app's submitted in December 2019. Three Multimodal Local Supplement (MLS) applications for:

- T of Sharon/Stockton – Edgewood Rd
- T of Sharon – County Line Dr / Pulaski Rd
- T of Sharon – Hillcrest

This is the 90%/10% payout one-time grant program from WisDOT.

Clerk Printz FEMA update – they have contacted the town & initial meeting on February 4, 2020. The town has 60 days to comply with rules/qualifications/etc before the file is closed on April 4, 2020. The clerk provided labor info & equipment info. Need to provide photos of equipment used, set up meeting with town foreman with FEMA inspector to review damages/debris clean up, etc. More requirements coming as info provided supporting the July 2019 storm.

Clerk Printz received notification from the Rosholt administrator confirming the Rosholt School Board has declined the child care study info to move forward on this subject. Based on limited daycare providers, it was in their best interest to not construct the day care facility within the school building at this time.

Chair Check reminder of the Spring Primary Election on Tuesday, February 18, 2020 for the Justice of the Supreme Court.

NEXT TOWN BOARD MEETING - TUESDAY, MARCH 10, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7.18 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – March 10, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were several residents. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of February 11, 2020. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing February 11, 2020 through March 10, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Guest speaker-Dr Chris Thompson, Rosholt District Administrator provided a handout with the following highlighted areas:

- the report card was meeting & exceeding expectations
- offer advanced placement classes to students for college credit & save parents money (classes include: English, Biology, Psychology, History)
- The Daycare board recommendation with partnership to move forward put on hold, may review at a later time
- Mill rate – value of property changed, declining enrollment (more loss than anticipated), appears increase in two years due to recurring referendum will stop. If the mill rate goes below 8.5, we can expect a referendum to continue certain expectations. (Current FTE 511 – at one time was >800)
- The auditorium -west gym roof need to be replaced (estimate \$100,000 - \$150,000), fire alarm system needs to be replaced, work on parking lots, create secure entrance area.
- Fund balance is 2.8 million, require 1.4 million minimum (2 months operating costs)
- Reviewing current 8 buss routes at approximately 1 hour 15 minutes – if one bus route is eliminated, It could cause a route to be over 1 hour 30 minutes & is not customer friendly. Currently, several parents today drop their children off to avoid the long bus ride.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a request from Wilderness Land Company LLC (Eugene & Greg Flees), acting agent, Mark Bohlman, to survey approximately 8.4 acres in parcel # 032-25-0901:04.01 that would include a house making the 8.4 acre parcel its own tax ID # & is currently zoned A4. 3 ayes. 0 nays. Motion carried.

Plan Commission Chair Gibbs also addressed an email for a meeting to discuss the Portage County Wellhead Protection Ordinance along with the Portage County Planning & Zoning Committee Chair Barry Jacowski the update process & requested the town chairs and village/city reps invited for the primary purpose to discuss issues related to establishing the extent of Zone C, the furthest of the protection zones for the municipal wells. Several Sharon Plan Commission members were in attendance at the meeting & selected Monday, March 23rd at 7PM would work with their schedules. The clerk will relay the number of attendees. Also, two Sharon Plan Commission positions open & applications need to be returned by end of March. Bill Gibbs & Nathan Rombalski's three term is expiring & encouraged to reapply. The appointments will be confirmed at the Sharon April Board meeting.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for the Sacred Heart Parish Home & School Charcoal Drawing event on April 30, 2020. 3 ayes 0 nays. Motion carried. Class B license approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve an Operator's license for two renewals with certificate of class for Sheila Kieliszewski and Jesica Pacyna. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the Rosholt Fire District to submit a FEMA grant for a new fire truck up to \$665,000.00 AND if the FEMA grant is not approved, no fire truck would be purchased. (The FEMA grant would pay 95% & the balance of the 5% would be divided by the Town of Sharon, Town of Alban & Village of Rosholt respectively). 3 ayes. 0 nays. Motion carried.

Chair Check initiated the discussion regarding the next step for our township opening up the town roads for ATV/UTV's. The Town of Sharon has received an ordinance draft – our town lawyer has been contacted & will need to review our town rights & get back to us. No additional Public Hearing is required.

Chair Check confirmed the February election results – total 284 town voters, the Spring Election & Presidential Primary is scheduled Tuesday, April 7, 2020.

- The Sharon Plan Commission has two open appointments, applications available at the town office & website, also Rosholt Fire District at-large Town of Sharon representative due in office by March 31, 2020.
- The Town of Sharon's Annual meeting will be on Tuesday, April 21, 2020 at 6PM
- Town roads seasonal weight limit restrictions effective March 5, 2020
- June Dairy Days held on Saturday, June 20, 2020 at Nathan/Lisa Grezenski & Al/Carol Grezenski's farm
- The 90%/10% MLS program that the Town of Sharon submitted 3 app's (all denied) – 1036 town applications were submitted & 84 towns were awarded grants. In Portage County, Town of Alban was approved for Hamilton Rd, Town of Hull was approved for Country Club Dr, Town of Plover was approved for Taft Ave & Portage County was approved for County Highway R. Still awaiting word regarding LRIP application.
- Chris Kluck looking into a grant for a new fire station within the Town of Sharon – the grant would pay 85% leaving a 15% balance
- Town will be publishing notice for quotes on 2020 town roads in need of improvement soon

County Board Supervisor District 21, Jeanne Dodge commented that four new county supervisors or 1/5 of the board will be up for election.

NEXT TOWN BOARD MEETING - TUESDAY, APRIL 14, 2020

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7.36 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

Town of Sharon Plan Commission Meeting Minutes for Tuesday March 3, 2020

Meeting was called to order by Chairman Bill Gibbs at 6:30 pm.

Roll Call taken: PC members present were Curtis Gagas, Randy Wisniewski, Michael Somers, Nathan Rombalski, Jim Hilger, Bill Gibbs & Helen Basinski.

Meeting Notices were posted in 3 places in the Town of Sharon along with Facebook & Town of Sharon Website.

Motion made by Michael & 2nd by Nathan to change item #10 to read Next meeting date Wednesday April 8, 2020 at 6:30 pm due to election on the 7th. 7 Ayes 0 Nays Motion carried.

Motion made by Curtis & 2nd by Michael to approve the minutes from November 5, 2019 meeting 7 Ayes 0 Nays Motion carried.

Discussion/Action on request of Wilderness Land Company LLC (Eugene & Greg Flees) acting agent Mark Bohlman to survey approx. 8.4 ace in Parcel # 032-25-0901:04.01 that would include house making the approx. 8.4 acres with house a new parcel with it's own tax ID#. Currently is zoned A4. Motion by Randy & 2nd by Nathan to approve this request. 7 Ayes 0 Nays Motion carried.

Chairman's report: Plan Commission Members Nathan & Bill's terms expire encouraged to reapply. So far there is one applicant that has applied.

Public comments included questions from Mark Bohlman regarding next steps to follow for Wilderness Land Company LLC request.

Next meeting date Wednesday April 8, 2020 at 6:30 pm.

Motion by Nathan & 2nd by Curtis to adjourn 7 Ayes 0 Nays Motion carried.

Submitted by Helen Basinski

TOWN OF SHARON BOARD ANNUAL MEETING

TUESDAY APRIL 21, 2020

Chairman Jeffery Check called the meeting to order at 6:00 P.M.

The Pledge of allegiance was spoken. Present were Board Members, Jeff Check, Bill Gibbs, Curtis Gagas, and Clerk/Treasurer, Lori Printz. Also present were 3 town residents.

Notice of the meeting was posted in 3 places in the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Cafe, kiosk in front of North Star Machine), posted on facebook and on town website.

The minutes from the 2019 annual meeting were reviewed. Motion by Tom Budzinski, 2nd by Al Printz to accept the minutes as presented. All in favor by voice vote. No nays. Motion carried.

Handouts of the financial report and debt summary were available to all attendees as they came into the meeting. Lori Printz provided highlights of the annual financial report, fund balances and debt summary. Lori asked for any questions or comments on the report. There were no questions.

Mr. Check opened up the meeting to public comments and questions. No comments or questions noted.

Motion by Al Printz, 2nd by Tom Budzinski to set the date for next years annual meeting as Tuesday, April 20, 2021 at 6:00 PM. 7 ayes. 0 nays. Motion carried.

Motion by Al Printz, 2nd by Tom Budzinski to adjourn the meeting at 6:08 PM. 7 ayes. 0 nays. Motion carried.

Submitted by Lori Printz
Clerk/Treasurer

NOTICE OF MEETING TO ADJOURN BOARD OF REVIEW TO A LATER DATE – TUESDAY, MAY 12, 2020

Chair Jeff Check called the notice of meeting to adjourn Board of Review to a later date
To order at 6:20PM.

Roll call was taken. Present were Board Members Jeff Check, Curtis Check, Bill Gibbs and Clerk, Lori Printz along with two town residents and two guests. Notice of the meeting was posted in three places within the Town of Sharon (Town hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook, town website & published in the Stevens Point Journal.

Motion by Supervisor Bill Gibbs, 2nd by Supervisor Gagas to approve the notice of meeting to Adjourn Board of Review to a later date due to the assessor was unable to complete the work due to COVID-19 pandemic. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to adjourn at 6:23PM. 3 ayes. 0 nays. Motion carried.

TOWN OF SHARON BOARD MEETING MINUTES Tuesday – May 12, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with three residents and three guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of April 14, 2020. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing April 15, 2020 through May 12, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Discussion regarding the ATV/UTV Ordinance – the town received feedback from town attorney and recommended the ordinance be drafted from the Wisconsin Town's Association through the Wisconsin State Legislature ATV/UTV Ordinance sample due to clarity, conformity, structure and description versus the 2017 ATV/UTV Ordinance draft provided from the ATV/UTV club. The board members reviewed the draft & tweaks were done to reflect the ordinance will be reviewed as needed along with confirming additional restrictions. Chair Check requested the ordinance to be revised & will be presented for adopting at the June 9th board meeting.

Motion by Supervisor Gagas, 2nd by Chair Check to approve the Resolution to Waive Interest & Penalties on Certain Late Property Tax Payments due & payable after April 1, 2020. 3 ayes. 0 nays. Motion carried. (The clerk will forward a copy of the resolution to the Portage County Treasurer for their records).

Chair Check opened quotes for the Town of Sharon for various roads: The board approved Scott Construction Inc for chip sealing Merryland Road with a quote of \$31,878.00. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to award Scott Constuction Inc. 3 ayes. 0 nays. Motion carried.

Chair Check opened quotes for the Town of Sharon for various roads: The board approved Fahrner Asphalt Sealers LLC for chip sealing Erin Road (\$9,343.00), Rustic Rd & Polonia (Hwy 66 to Erin Rd) (\$16,359.00), Stately Conifer Ridge (4,194.60) and apply seal coating at the Town Hall parking lot (\$2024.00). Motion by

Supervisor Gagas, 2nd by Supervisor Gibbs to award Fahrner Asphalt Sealers LLC. 3 ayes. 0 nays. Motion carried.

The town did not receive any bids regarding the town handicap ramp.

Chair Check shared the following:

- Open Book meeting on Tuesday, June 9, 2020 from 1-3PM
- Board of Review meeting on Tuesday, June 16, 2020 from 6-8PM
- Spring clean-up will take place this Saturday, May 16, 2020 from 8AM-2PM.

- The Town received notice that we were approved for a TRIP D funding grant (50/50) for Pulaski Rd/County Line Rd (total cost of project is estimated at \$398,225.00 & would reimburse the town up to a limit of \$199,019,28)

One comment from town resident regarding employee, Corey Phillip – Corey is a part-time seasonal worker & helps when the town crew (2) are brushing roads for safety purposes.

NEXT TOWN BOARD MEETING - TUESDAY, JUNE 9, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7:11 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – June 9, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with two residents and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of April 14, 2020 (Notice Of meeting to adjourn Board of Review) and board minutes of April 14, 2020. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing May 13, 2020 through June 9, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to adopt and approve the ATV/UTV Vehicles & Routes Ordinance #02-2020 for the Town of Sharon. 3 ayes 0 nays. Motion carried. (The ATV/UTV Ordinance #02-2020 has been adopted & the Sharon Board will need to wait for all ATV/UTV signs to be installed. When the Sharon Board is notified of completed work, the clerk will publish the ordinance & add to the town's website with the effective date).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve 9 Renewal Class B Retail license applications and 3 Cigarette & Tobacco product licenses. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve 14 renewal bartender licenses and 1 new bartender license with course completion document & approved background. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to disallow requests from clubs to rent the board for meetings. 3 ayes. 0 nays. Motion carried.

Chair Check summary report:

- The Spring clean up from Saturday, May 16th was busy, vehicles in line to the highway 30 minutes before it started. (1 dumpster with TV's/computers, 1 dumpster with tires, 1 dumpster with heavy metal plus two additional dumpsters of all other) Residents came until 4:30PM
- The Open Book meeting was 1 - 3 PM today with no activity
- Reminder of Board of Review meeting on Tuesday, June 16th from 6 – 8 PM
- The FEMA application process is completed – anticipate approximately \$5000 coming our way
- Town will be applying for a CARES act subgrant funding from the Wisconsin Elections Commission, attempt to offset mailing expense for WI municipalities, promote absentee voting in upcoming elections in 2020, fund sanitation supplies & any other items above & beyond our 2020 election budget
- Town rcvd confirmation for an LRIP project for County Line/Pulaski Rd – 5 years to complete. (We were one of 53 projects selected in WI for funding). Total cost estimated at \$398,225.00 & WisDOT will reimburse the town up to a limit of \$199,019.28.
- Fahrner crack filled/chip sealed the town parking lot last week – few cracks not filled & will be corrected
- No mention at the Rosholt Fire District meeting regarding FEMA grant for new truck

NEXT TOWN BOARD MEETING - TUESDAY, JULY 14, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 6:56 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – July 14, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with twenty-two residents and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of June 9, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing June 10, 2020 through July 14, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Clerk Printz provided detail/explanation regarding the resolution to amend the 2020 budget. Increase in revenue based on unanticipated additional income for Forest Land Tax, FEMA grant money from July 2019 storm & State Aid subgrant for elections due to COVID, deposit of truck sale end of 2019 & fund balance left from 2019 audit for road contract work not completed. One comment from town resident regarding why additional money in Road Repair (regular) – Chair replied due to several replacements of culverts. (FYI - 7 culverts replaced in 2016, 4 replaced in 2018, 22 replaced in 2019. Due to years of not replacing has caught up with the township). Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the Resolution #07/14/2020 to amend the 2020 Budget to increase Revenue a total of \$64,800 and to increase Expense a total of \$109,595 (combination of \$64,800 plus \$44,795 from Fund Balance (Roads)). 3 ayes 0 nays. Motion carried.

Plan Commission Chair Gibbs reported a request from Allan Sankey & Rebecca Thorson requesting a zoning change for parcel # 032-24-0906-02.02 which is currently zoned A4 to C3. Since neither property owner was present – this item went to table the agenda item due to lack of representation.

Plan Commission Chair Gibbs reported a request from Janice Miller, property owner & agent, Lee Larson (Business Development Rep for Bug Tussel Wireless) requesting to construct a 250' self-supporting tower on her property, parcel # 032-24-0915-02. The affected area would be 100' x 100'. The property is zoned A1. Lee Larson explained the tower would include cellular service with AT&T being the provider & there will be wireless internet capability. He also elaborated that AT&T was contracted by the U.S. federal government to build the nationwide network known as FirstNet. The tower will be in excess of 200' tall & it will have flashing beacons to be identified by air traffic. The tower range for data is approximately five miles. A lengthy (at times aggressive) discussion followed from neighboring property owners concerned about depreciated land value, concerns about cancer causing radio waves, affecting the aesthetics of the neighborhood, bird migration & wildlife in the area. Neighbors felt slighted that they were not involved or notified of the cell tower intention to build prior to the signed contract. The contract is a 40 year lease. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the request by Janice Miller, to construct a 250' self-supporting tower on parcel # 032-24-0915-02, with agent, Lee Larson (Bug Tussel Wireless) with the following exceptions: strobe lights to be installed on all three legs approximately half way up the tower for day time only (crop-dusting purposes), adjust the tower distance fall radius so that it is contained in a single parcel & will forward a notice to the Portage County Board of Adjustment. (possible meeting August 5, 2020) 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a Temporary Class B license for Blackhawk Archers – Hunter's Tune-up event on August 15, 2020. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a Temporary Class B license for Blackhawk Archers – HHA Shoot event on August 22-23, 2020. (FYI – all proceeds will go to the Honor Flight). 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to accept the revoked Combination form Class B license letter from Rebecca Sankey of Kamp's Korner Bar & Grill effective July 14, 2020. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the Combination form Class B license for Jacob Shearier & Brandon Hintz of The Watering Hole effective July 14, 2020. (Applications completed, required seller's permit # & FEIN # provided, published notice, backgrounds checked & acceptable with payment received) 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve five operator licenses (3 operators with current licenses in the county, 2 operator's new with certificate of completed course & backgrounds checked & acceptable). (Beth Jennings, Jodi Biadasz, Larea Minta, Elisabeth Zielinski & Sawyer Hintz) 3 ayes. 0 nays. Motion carried.

Chair Check & Fr. Guanella had a meeting on July 8th regarding the baseball diamond parcel. Discussion followed regarding the town accepting parcel # 032-85-0202 from Sacred Heart Church. Fr. Guanella indicated the baseball diamond parcel is not in the church's mission, expense with grass cutting, only used once a year give or take & cannot use as a recreational site per statute. The parcel would be more beneficial to the town as a park, for example, versus church use only. Town residents in favor of acceptance of parcel. Chair will table with Sacred Heart Parish for final details regarding transition.

Chair Check summary report:

- confirmed Board of Review on Tuesday, June 16th completed 2 hours with no activity.
- the town received \$6004 from FEMA regarding our submission on the July 2019 storm & received \$1791.70 from State of WI CARES act subgrant funding for the August & November elections.
- Chip sealing of town roads completed & at the end of July or first part of August we anticipate finishing Northstar Dr & Ellis Rd contracts.
- no further info regarding the Rosholt Fire District FEMA grant yet for new truck
- new locked drop box purchased & will be installed permanently at entryway
- reminder of Partisan Primary Election on Tuesday, August 11, 2020

County Supervisor Jeanne Dodge mentioned the recent meeting at the Annex building concerning mandating face masks in Portage County was not well supported. Next meeting August 5th at 7:30 PM.

NOTE CHANGE: NEXT TOWN BOARD MEETING - WEDNESDAY, AUGUST 12, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 8:23 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

JULY 2020 MINUTES

Note: These are the proposed Minutes that will be approved at the next meeting.

Town of Sharon Plan Commission Meeting **Tuesday, July 7, 2020 6:30 p.m.** **Town Hall**

Call to Order: Chairman Gibbs called the meeting to order at 6:30 p.m.

Roll Call: Chairman Gibbs, Commissioners Gagas, Filtz, Somers, Hilger

Absent: Commissioners Rombalski, Wisniewski

Notice of Meeting Postings: Notice of the meeting was posted in three places in the Town of Sharon and also on the town website and Facebook.

Approval of Agenda: Motion made by Commissioner Gagas, seconded by Commissioner Somers to approve the agenda. Ayes: All. Nays: None. Motion carried.

Introduce New Plan Commission Member: Chairman Gibbs introduced Pam Filtz, the new member of the Plan Commission.

Action for Plan Commission Clerk (Secretary): Pam Filtz was nominated for the Plan Commission position of Clerk (Secretary). Motion by Commissioner Somers, seconded by Commissioner Gagas to approve the nomination. Ayes: All. Nays: None. Motion carried.

Sankey Zoning Change Request from A4 to C3: Allan Sankey and Rebecca Thorson, 2327 County Road K North, Custer WI are requesting a zoning change for parcel number 032-24-0906-02.02 which is currently zoned A4 to C3. This is a three-acre parcel. Since neither property owner was present to explain the request, Chairman Gibbs did not want to elaborate on the issue. Motion by Commissioner Somers, second by Commissioner Filtz to table the agenda item due to lack of representation. Ayes: All. Nays: None. Motion carried.

Miller Request for 250' Self-Supporting Tower: Janice Miller, 7804 Edgewood Lane, Custer WI is requesting to have Bugtussel Wireless construct a 250' self-supporting tower on her property, parcel number 032-24-0915-02. The affected area size would be 100' x 100'. The property is zoned A1. Lee Larson was present to represent the Miller site. Mr. Larson explained the tower would include cellular service with AT&T being the provider and there will be wireless internet capability to rural areas. He further explained that AT&T was contracted by the U.S. federal government to build the nationwide network known as FirstNet. The tower will be in excess of 200' tall and it will have flashing beacons to be identified by air traffic. The tower range for data is approximately five miles.

Discussion then ensued from neighboring property owners concerned about depreciated land value and concerns about cancer causing radio waves and wildlife.

Mr. Larson mentioned Wis. Stats. 66.0404 which specifically addresses aesthetics in these situations. He provided a copy of that statute to the Plan Commission and elaborated that there is a lot of evaluation in the process. However, Portage County would still need to approve the request.

Motion by Commissioner Gagas, second by Commissioner Somers to allow the request to construct a 250' tower on the Miller property (parcel number 032-24-0915-02) with the following exceptions: Strobe lights to be installed on all three legs approximately half way up the tower for day time only (crop-dusting purposes); and adjust the tower distance fall radius so that it is contained in a single parcel. Ayes: All. Nays: None. Motion carried.

Chairman's Report: Chairman Gibbs did not have anything to report.

Public Comment: Neighboring property owners once again addressed their concerns on the issue and Janice Miller also explained her thoughts on this process. The Plan Commission members responded to the neighboring property owners about their concern with the tower. However, the Commissioners need to stay neutral and have to base any decisions on state law.

Next Meeting: Tuesday, August 4, 2020 at 6:30 p.m. at the Town Hall

Adjournment: Motion by Commissioner Gagas, second by Commissioner Filtz to adjourn. Meeting adjourned at 7:50 p.m.

TOWN OF SHARON BOARD MEETING MINUTES

Wednesday – August 12, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with four residents and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas to move Agenda #8 after #11 Chairman's report, 2nd by Supervisor Gibbs to approve the amended agenda as indicated. 3 ayes. 0 nays. Motion carried, agenda amended & approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of July 14, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing June 10, 2020 through July 14, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to accept the revoked Combination form Class B license letter from Barbara Hoppa of the Polonia Café LLC effective August 12, 2020. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the Combination form Class B license for Rebecca Stull of Becky's Downtown Polonia Café LLC effective August 12, 2020. (Applications completed, required seller's permit # & FEIN # provided, published notice, backgrounds checked & acceptable with payment received) 3 ayes. 0 nays. Motion carried.

Chair Check summary report:

- Tuesday, August 11th Primary Election – 459 total voters, 250 absentee & 209 in person on election day, 31.7% turnout, Chair received compliments on ease & preparation
- Northstar Dr had four culverts installed, geogrid & gravel for time being – black top will be completed next week
- Work on Ellis Road will be started within two weeks
- Waiting on Sacred Heart Council meeting regarding feedback on baseball parcel
- Supv Gibbs indicated there are ATV/UTV on stop signs which is prohibited – this was addressed with ATV/UTV club member at the end of July & is in the process of removing all ATV/UTV signage from stop signs throughout township

Plan Commission Chair Gibbs reported Allan Sankey was present & purpose was due to a zoning change from A4 to C3 for parcel #032-24-0906-02.02, due to auto body shop for public but no signage – Allan Sankey denies the change & will check with his insurance. Chair Gibbs informed resident, Alan Sankey that any complaints will be forwarded to Portage County.

Plan Commission Chair Gibbs reported John Hopfensperger, 7349 Church St Custer, WI would like to reclaim property that was transferred to the Town of Sharon for right of way purposes due to road construction. The land transfer to the Town of Sharon is dated November 23, 1947. The two parcels affected are: #032-240908-16.02 and #032-24-0909-11.03. John was not in attendance by this time – however continued to address his request to the best of our ability. John Hopfensperger has agreed to pay for the cost of the certified survey map & register of deed. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to allow John Hopfensperger to reclaim Town of Sharon land up to Christanson's driveway with 100' turnaround in the cul-de-sac for snowplowing, keep everything east 33' of centerline as part of town road and once the town receives the certified survey map – we may need to send a letter. 3 ayes. 0 nays. Motion carried.

County Supervisor Jeanne Dodge: comment on what to do with mask order? Should businesses be reported to Health Dept or District Attorney could prosecute. Still in baby stages. It is not law, but may be challenged.

NEXT TOWN BOARD MEETING – TUESDAY, SEPTEMBER 8, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 6:58 PM. 3 ayes. 0 nays. Motion carried. Submitted by Lori Printz - Clerk/Treasurer

AUGUST 2020 MINUTES

Note: These are the proposed Minutes that will be approved at the next meeting.

Town of Sharon Plan Commission Meeting Tuesday, August 4, 2020 6:30 p.m. Town Hall

Call to Order: Chairman Gibbs called the meeting to order at 6:55 p.m.

Roll Call: Chairman Gibbs, Commissioners Gagas, Filtz, Wisniewski, Rombalski

Absent: Commissioners Somers, Hilger

Notice of Meeting Postings: Notice of the meeting was posted in three places in the Town of Sharon and also on the town website and Facebook.

Approval of Agenda: Motion made by Commissioner Wisniewski, seconded by Commissioner Rombalski to approve the Agenda. Ayes: All. Nays: None. Motion carried.

Approval of Minutes of July 7, 2020: Motion made by Commissioner Gagas, seconded by Commissioner Wisniewski to approve the Minutes. Ayes: All. Nays: None. Motion carried.

Sankey Zoning Change Request from A4 to C3: Allan Sankey and Rebecca Thorson, 2327 County Road K North, Custer WI are requesting a zoning change for parcel number 032-24-0906-02.02 which is currently zoned A4 to C3. Allan Sankey was present and related to the Commissioners that they purpose of the change was for his shop. However, he would like more time to check into the issue with his insurance company. Motion by Commissioner Wisniewski, second by Commissioner Rombalski to table the agenda item until the next meeting. Ayes: All. Nays: None. Motion carried.

Hopfensperger Request to Reclaim Property: John Hopfensperger, 7349 Church Street, would like to reclaim property that was transferred to the Town of Sharon for right of way purposes. The land transfer to the Town of Sharon is dated November 23, 1947. The two parcels affected are 032-24-0908-16.02 and 032-24-0909-11.03. Mr. Hopfensperger agreed to pay for the cost of the certified survey map to clear up the lines. Many years ago, there was a road at this location, but it has since overgrown with trees. The Commission reviewed the parcels up on the screen to get acclimated with the site. Commissioner Gagas said the parcel to the west is fine; however, the rest should be surveyed to leave enough room for a cul-de-sac and some right of way for snow plowing. The Commission and owner agreed. Motion made by Commissioner Gagas; second by Commissioner Rombalski to grant the property back to John Hopfensperger along with the following criteria: The certified survey map will be paid for by Mr. Hopfensperger; CSM should be from ~~33"~~ **33'** from the center of the road up to the end of ~~property~~ **the driveway** owned by Douglas and Jackie Christianson (032-24-0916-06.07) and the CSM should note a future cul-de-sac. Ayes: All. Nays: None. Motion carried.

Chairman's Report: Chairman Gibbs did not have anything to report.

Public Comment: There were no public comments.

Next Meeting: Tuesday, September 1, 2020 at 6:30 p.m. at the Town Hall

Adjournment: Motion by Commissioner Wisniewski, second by Commissioner Gagas to adjourn. Meeting adjourned at 7:19 p.m.

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – September 8, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with four residents and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda. 3 ayes. 0 nays. Motion carried, Agenda approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of August 12, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing August 13, 2020 through September 8, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission Chair Gibbs reported a tabled discussion to proceed on a request for Allan Sankey & Rebecca Thorson, 2327 County Rd K N Custer, WI requesting a zoning change for parcel # 032-24-0906-02.02. This is a 3 acre parcel currently zoned A4 and request change to C3. Allan Sankey runs an autobody shop (previous owner had a cabinet shop), is receiving fire inspections, needs to present to Portage County to change to C3 (garage special exemption). Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the request to change from A4 to C3 zoning. 3 ayes. 0 nays. Motion carried.

Plan Commission Chair Gibbs reported a request from Margaret Travicke and Ron Kaminski to discuss a Proposal to rezone parcel # 032-25-0921-05, containing 39.03 acres. The current zoning of the parcel, however, is split between A2 and A3 zoning which would allow for five acres. There is approximately .77 acres zoned for A2 which would require a 10-acre minimum lot size. Margaret Travicke is requesting a rezoning of the A2 portion to A3 at this time. (Any division of the lots would be reviewed in the future & is not part of this request). Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the request to change the .77 acres from A2 to A3 zoning only. (Info/minutes will be forwarded to Portage County Planning & Zoning from clerk) 3 ayes. 0 nays. Motion carried

Plan Commission Chair Gibbs reported the October 6th Plan Commission meeting, if necessary, would be changed from 6:30 PM to 7 PM due to a conflict.

Motion by Supervisor Gagas, 2nd by Chair Check to approve the Combination form Class B license for Marc Stalter of Blackhawk's Archers effective September 8, 2020. (Applications completed, required seller's permit # & FEIN # provided, published notice, backgrounds checked & acceptable with payment received) 2 ayes. 0 nays. (Supervisor Gibbs abstained) Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve two operator licenses (Anissa Lyshik with completed course certificate & acceptable background and Kelli Haggerty with current license in the county & acceptable background). 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to authorize an updated Agreement as to Delinquent Special Assessments and Charges (as proposed by Portage County Supervisors Resolution #16-2020-2022). 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the Town of Sharon Halloween Trick or Treat hours on Saturday, October 31, 2020 from 2 PM – 5 PM. 3 ayes. 0 nays. Motion carried.

Chair Check summary report:

- North Star Drive & Eliis Road construction/culverts/work completed
- Sacred Heart church parcel still on hold waiting on council meeting feedback
- Plan Commission member Jim Hilger resigned & Brian Cychosz appointed in the interim
- Portage County Highway Commissioner meeting on ATV/UTV on County Roads – they will be

bringing amendments to County Board, max speed 35 MPH, open all county roads, can cross state road BUT cannot drive on it, received few minor complaints, this is not in effect, this is in the talking/meeting stage

- Rosholt Fire Department grant still on hold
- Nothing new regarding updated by-laws
- Absentee ballots plan on being released on Thursday, September 17th and in person voting will begin on Tuesday, October 20 through October 30
- Pam Filtz has been recently appointed as a Deputy Clerk due to current Deputy Clerk, Alice Wierzba having recent health concerns. Pam is a Town of Sharon resident & was the Town of Alban Clerk for over 15 years
- 2021 budget numbers starting to trickle in & will be reviewing soon
- September 21, 2020 will be a Board of Adjustment meeting regarding the Miller property cell tower
- Rosholt Fire District budget 2021 – is increasing due to additional training, equalized value increased, etc
- Lake Jacqueline pipe installed recently to correct a water issue

NEXT TOWN BOARD MEETING – TUESDAY, OCTOBER 13, 2020

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

SEPTEMBER 2020 MINUTES

Note: These are the proposed Minutes that will be approved at the next meeting.

Town of Sharon Plan Commission Meeting Tuesday, September 1, 2020 6:30 p.m. Town Hall

Call to Order: Chairman Gibbs called the meeting to order at 6:30 p.m.

Roll Call: Chairman Gibbs, Commissioners Gagas, Filtz, Wisniewski, Rombalski, Somers and Cychosz. Brian Cychosz has been appointed to the Plan Commission due to the resignation of Commissioner Hilger

Notice of Meeting Postings: Notice of the meeting was posted in three places in the Town of Sharon and also on the town website and Facebook.

Approval of Agenda: Motion made by Commissioner Somers, seconded by Commissioner Wisniewski to approve the Agenda. Ayes: All. Nays: None. Motion carried.

Approval of Minutes of August 4, 2020: Chairman Gibbs had two changes to the Minutes. Motion made by Commissioner Wisniewski, seconded by Commissioner Rombalski to approve the Minutes with the changes. Ayes: All. Nays: None. Motion carried.

Sankey Zoning Change Request from A4 to C3: Allan Sankey and Rebecca Thorson, 2327 County Road K North, Custer WI are requesting a zoning change for parcel number 032-24-0906-02.02 which is currently zoned A4 to C3. This agenda item was tabled from last meeting. Mr. Sankey decided he wants to go through with the zoning change since the shop is separate from the house. Questions arose if a body shop is allowed in C3 zoning. Commissioner Gagas stated that this business would fall under a "garage"; however, it was suggested that there should be something in writing regarding the ability to rebuilt should a fire occur on the property. The Commission also discussed the C1 zoning option before it decided on the benefits of the C3 zoning since there was an established business already on the property when Sankey purchased the property and the business is already getting fire inspections. Motion by Commissioner Cychosz, second by Commissioner Somers to approve the request to change from A4 to C3 zoning. Ayes: All. Nays: None. Motion carried.

Travicke Zoning Change Request from A2 to A3: Margaret Travicke and Ron Kaminski were present to discuss a proposal to rezone parcel number 032-25-0921-05, containing 39.03 acres into four lots of five acres each. The current zoning of the parcel, however, is split between A2 and A3 zoning which would allow for five acres. There is approximately .77 acres zoned for A2 which would require a 10-acre minimum lot size. Mrs. Travicke is requesting the Plan Commission for a rezoning of the A2 portion to A3 at this time. The division of the lots will be reviewed sometime in the future. The Commissioners reviewed the request and the subsequent maps pertaining to the request. It was decided that all 39.03 acres should fall under one zoning and that is A3. Motion by Commissioner Rombalski, second by Commissioner Cychosz to approve the

request to change from A2 to A3 zoning for the .77 acres. Ayes: All. Nays: None. Motion carried.

Chairman's Report: Chairman Gibbs did not have anything to report.

Public Comment: Town Board Chairman, Jeff Check, mentioned the Hopfensperger request to reclaim property that was discussed at the August meeting will need to be further discussed at the Public Hearing in November.

Next Meeting: Tuesday, October 6, 2020 at 7 p.m. at the Town Hall

Adjournment: Motion by Commissioner Gagas, second by Commissioner Filtz to adjourn. Meeting adjourned at 7:15 p.m.

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – October 13, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with four residents and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried, Agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of September 9, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing September 9, 2020 through October 13, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission – No October meeting, Chair Gibbs informed us of the Miller cell tower Board of Adjustment meeting has been postponed to a later date

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to send a certified letter to Bernadine Uddin regarding Parcel # 032-24-0907-04.03, property address: 6796 State Hwy 66 Custer, WI 54423, requesting a plan of action addressing the clean-up of house, barn & shed OR demolition of house, barn or shed to be received by January 12, 2021 board meeting and will include completion of work by June 1, 2021. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to table operator license request for Jordan Yenter. 3 ayes. 0 nays. Motion carried.

Discussion on Rosholt Fire District 2021 budget, Town of Sharon has increased their percentage of payment due to equalized valuation, RFD education is up due to mandatory changes, parking lot upgrade could get 7-10 years of wear & tear, quote from Rural Insurance saves about \$2000 annually, same or better coverage with few questions to follow up, other two municipalities already approved RFD 2021 budget. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the Rosholt Fire District 2021 Budget as presented and includes improvement/upgrade on parking lot. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the use of King's Lane as part of the Shantytown snowmobile club for the 2020-2021 season. 3 ayes. 0 nays. Motion carried.

Chair Check summary report:

- 2021 budget in process as numbers are coming in & will need to address town road needs
- In-person absentee voting begins on Tuesday, Oct 20 through Oct 30, 2020, hours open vary & is posted on facebook, website, town hall & two other town locations
- General Election – Tuesday, Nov 3, 2020
- Town roads in need of improvement-discussion on Hillcrest Rd & Edgewood Rd – grants requested for improvement denied in 2020, still looking if any other grant possible, some trees can be removed without deterring aesthetics, consider improvement for safety vs major reconstruction, will check with Portage County Highway Dept Supv to see what their thoughts/ideas/options are possible. May need to have a meeting with the residents affected to identify tree removal, also need to review Legends Lane for safety. Complaints on Pulaski Road corner intersection with utility box – makes it difficult to see around & is dangerous. Who owns the utility?
- Set up 2021 Budget work meeting – Monday, Oct 26, 2020 at 7AM
- Supv Dodge of District 21 mentioned Portage County will borrow 2.3 Million for highway roads at a .55% interest rate – that started a discussion if a municipality can apply for that low interest rate, consider calling County Executive if a possibility. Possibly consolidate our current loans into one hoping to secure a lower rate possible.

Also, regarding the County ATV/UTV meeting – nothing received from Corporate Counsel now involved, not confirmed, estimate of \$10,000 to 12,000 for signage. Where is that money coming from? May need to amend the ATV/UTV Ordinance with additional verbiage due to riding an ATV/UTV off your personal property – your personal homeowner policy may not extend liability coverage when riding on the road.

- Plan Commission meeting cannot be held on the first Tuesday in November due to election, nothing received to date – if media received that requires a November meeting, will consider moving to Wednesday or Thursday (November 4th or 5th)

NEXT TOWN BOARD MEETING – TUESDAY, NOVEMBER 10, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7:43 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – November 10, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with three residents. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to amend the agenda by removing item number 9. 3 ayes. 0 nays. Motion carried, Agenda amended.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the amended agenda. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of October 13, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing October 13, 2020 through November 10, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission – No November meeting,

Chair Check summary report:

- 2021 budget in process with Notice of Public Hearing on Monday, November 30, 2020 at 6PM
- Chair & Supv Gibbs attended the County Planning & Zoning meeting regarding Margaret Travicke's request that had a split zoning - .77 acres was approved by Town Plan Commission & Town Board. The County approved 3-2 vote, the people in attendance were not in favor & vocalized their displeasure. This will continue to move forward to the County Board meeting for approval occurring this evening.
- General Election – Tuesday, Nov 3, 2020 – broke all records, 1447 total voters participated, 1613 total registered town voters – 89.7% voted. Extra long evening due to 790 absentee mail ballots & In person absentee ballots. Steady all day with minor wait lines during opening, lunch & dinner time & after work.
- Town roads in need of improvement - discussion on Hillcrest Rd – received a bid & will need engineer to draw where to move utility lines, may need to remove &/or trim some trees along with reviewing hills that could make the road safer.

NEXT TOWN BOARD MEETING – TUESDAY, DECEMBER 8, 2020

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 6:50 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

TOWN OF SHARON BOARD MEETING MINUTES

Tuesday – December 8, 2020

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz along with nine residents & two guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to amend the agenda by adding #8 Plan Commission report & change #11 to event date on January 14, 2021. 3 ayes. 0 nays. Motion carried, Agenda amended.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the amended agenda. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of November 10, 2020 board minutes. 3 ayes 0 nays. Motion carried. Minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing November 10, 2020 through December 8, 2020. 3 ayes. 0 nays. Motion carried, bill listing approved.

Discussion regarding request from Laurie Simonis of 2754 Vincent Ln Custer, WI requesting Lot 2 to be conveyed from current owner, Romona B Lilla Revocable Trust to adjacent owner, Bryon & Laurie Simionis. This parcel is 21.426 acres & is currently zoned A4. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the lot split on parcel # 032-25-0930:22 to allow access to the 20 acre parcel behind Lot 2. 3 ayes. 0 nays. Motion carried.

Discussion regarding request from Margaret Travicke of 7527 Castle Ln Custer, WI – Agent, Ron Kaminski of 7358 Castle Ln Custer, WI requesting four 5+ acre lots on south Twin Lakes Rd, parcel #032-25-09-21.05. The request meets the guidelines & criteria. The area affected is 39.03 acres & is currently zoned A3. There was one landowner, Julie King & one resident property owner, Ann Fletcher (daughter, Kayla) that voiced their concerns/oppositions over 4 possible houses challenging the lake water, more houses are bad for the lake, concerns about septic systems, environmental concerns, affect house value, shoreline damage, etc. General statement - motors damage the lake, the town was denied public access – therefore the town cannot set standards nor does the town patrol the lake. Patrick Arendt, Margaret's attorney supporting the request is within the Comprehensive plans. It complies with the zoning of the land. Ron Kaminski stated working with Portage County Planning & Zoning & nothing out of the ordinary. Just because four lots are requested does not mean four houses, it could be one house or none. Margaret Travicke stated her parents bought this property back in the 40's, has paid taxes & now when she wants to move forward with selling or splitting into lots – she is being denied her rights. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to table this request one month. 3 ayes. 0 nays. Motion carried.

Discussion regarding request from Adam Sandstrom of 1197 Wilshire Dr Stevens Point, WI to install two driveways on Evergreen Ct lot – installed without authorization, permit & variance. Adam was not present. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to send a certified letter to Adam to remove the culverts by January 1, 2021. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a cigarette license for The Watering hold. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a Temporary Class B license For Sacred Heart Parish – Charcoal Drawing event on January 14, 2021. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to table the Town of Bevent brush cutting of Town of Sharon roads for 2021 & in return the Town of Sharon would snowplow the entire County Line Drive for 2021. (We require more information from the Town of Bevent to support the request). 3 ayes. 0 nays. Motion carried.

Chair Check summary report:

- Routes to Recovery grant was submitted regarding the COVID impact – in approval stage
- Everyone in attendance familiar with the Planning & Zoning meeting from Nov 10th – already discussed earlier in this meeting (Margaret Travicke request)
- Property tax bills mailed December 3rd with delivery for most on December 5th
- 2021 Budget for adoption approved at November 30th meeting – four residents attended – Thank you to the clerk & deputy clerk's for their diligence

NEXT TOWN BOARD MEETING – TUESDAY, JANUARY 12, 2021

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:39 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer